



Camp Hi-Sierra
Santa Clara County Council
Boy Scouts of America
970 W. Julian St.
San Jose, CA 95126

2008 Leaders' Guide

(CHS Summer Camp and Hi-Sierra Trekking programs)

Dear Unit Leader,

Congratulations on choosing Camp Hi-Sierra for your Summer Camp this year. Camp Hi-Sierra is a great camp which has been operating since 1949. Your Scouts are going to have the time of their lives earning Merit Badges, Trekking, Mountain Adventure, or whatever they want to do in camp.

This Leaders Guide is here to answer many of your questions regarding camp. There are going to be some changes to this document as we come closer to camp, but we will let you know what they are right away. So, watch the website and your email for further information.

I am looking forward to seeing you at camp this summer.

Yours in Scouting,

Ken Schott

2008 Camp Director

Letter from the Scout Executive

Dear Scout Leader:

I hope you and your Scouts will have a great Scouting experience a Camp Hi-Sierra. Hi-Sierra offers Scouts the rustic setting of an old lumber camp, lots of good food, great scenery, great staff, and an excellent program. Your Scouts will have a lot of fun as they advance at their pace.

This Camp Hi-Sierra Leaders' Guide will help you, the Scouts and their parents, to plan your week at Camp. There is general information in the first section, details of the programs and activities in the second section, and an appendix with copies of necessary forms in the final section. Please feel free to copy any of the pages or forms for distribution to the members of your troop. You may also copy from our web site: <http://www.scccbsa.org>.

If you have any questions or comments, see the "Key Contacts" list later in this guide.

Best wishes to you and the troop in planning and experiencing your week at Hi-Sierra.

Yours in Scouting,

Jason Stein
Scout Executive/CEO
Santa Clara County Council, Boy Scouts of America
970 W. Julian St.
San Jose, CA 95126
(408) 280-5088
Fax: (408) 280-5162
[e-mail: jason@scccbsa.org](mailto:jason@scccbsa.org)

This guidebook and the forms attached are available at the Santa Clara County Council web site:
<http://www.scccbsa.org/>

Welcome to Camp Hi-Sierra

CAMP HI-SIERRA is the privately owned property of Boy Scout Memorial Foundation, and is located at an elevation of 5000 ft. within the Stanislaus National Forest. The North Fork of the Tuolumne River flows through and provides a waterfront of endless enjoyment. The history of the property is a rich heritage of Miwok Indian summer dwellings, early homesteads, and the Cold Springs sawmill site for the Standard Lumber Company. The Council purchased the camp's one hundred acres in 1949 for \$10.00 an acre from Edwin Jenness, who owned more than five thousand acres, and owned & operated the old Mono Toll Road just above camp along the present Highway 108. The first regular camping season was 1951, and from that summer to the present, Camp Hi-Sierra has proudly passed on the common thread of purpose and method that runs through every part of the Scout camping program to those first campers' sons and their sons.

Today, Scouts can enjoy the many wonders of wildlife, wildflowers, lofty mountain peaks, and beautiful forests. This is why Camp Hi-Sierra is a rich setting for your Scouts to have a real Scouting experience. Their Camp Hi-Sierra experience will remain a "bright light" in their Scouting memory. As Robert Baden-Powell once stated, "loan me your sons and I will help develop self-reliance and resourcefulness by providing a learning experience in which boys acquire knowledge, skills, and attitudes essential to their well-being." This, from the start, has been Camp Hi-Sierra's goal, as entrusted to us by Baden-Powell.

Camp Hi-Sierra is located 34 miles east of Sonora on highway 108; about 3 1/2 hours drive from the Santa Clara County Council Service Center in San Jose. 6.4 miles above Long Barn look for the "Camp Hi-Sierra" sign on the right. The 2 1/2-mile dirt road into camp is a one-way road and up-hill traffic has the right of way. This is a 10-MPH road so be sure to keep your eyes open for on-coming traffic. As you approach the camp's parking lot, please observe the 4-MPH speed limit. Also, please pass this information to family and friends who plan to visit camp or drop off or pick up Scouts.

Non-Discrimination Policy

Rules for acceptance and participation in the camping program are the same for everyone regardless of race, sex, color, national origin, religion, age, or disability. For discrimination issues, please contact:

Jason Stein, Scout Executive
Santa Clara County Council, BSA
970 W. Julian St.
San Jose, CA. 95126
(408) 280-5088 or 1-800-479-9088

Key Contacts for Camp Hi-Sierra

Please refer to the underlined titles while reading this guide. If you have questions or concerns, please feel free to contact one or more of these individuals.

Santa Clara County Council – Council Service Center:
970 W. Julian St.
San Jose, CA 95126
408-280-5088
Fax: 408-280-5162

Santa Clara County Council - Scout Executive:
Jason Stein – 408-280-5088 x 15 or jason@scccbsa.org

Santa Clara County Council – Assistant Scout Executive:
Ron Schoenmehl – 408-280-5088 x25 or rons@scccbsa.org

Santa Clara County Council – Camping Committee Chairman:
Frank Diaz - frank.diaz@sbcglobal.net

Santa Clara County Council - Camp Hi-Sierra - Camp Director
Ken Schott – 408-280-5088 x28 or ken@scccbsa.org

Camp Hi-Sierra – Camp Program Director:
Dylan Hendrickson – 408-280-5088 x41 or Dylan@scccbsa.org

CHS Camper Clubs

Are you a Golden Camper? You are, if you were at Camp Hi-Sierra, 50+ years ago as either a camper or staff member, either youth or adult. You are a Silver Camper if you first attended Camp Hi-Sierra 25+ years ago and you are a Bronze Camper if you first attended Camp Hi-Sierra 10+ years ago. The Alumni of Camp Hi-Sierra form a team of Scouts whose camp experiences will always bind them together.

In 1999, four Scouters attended CHS and celebrated both their personal and the camps' 50th Anniversary by showing slides from their first year at Camp Hi-Sierra in 1949! The "Golden Campers Club" of CHS was born! Those four Scouts in 1949 were Ron Hagelin, Tom West, Don Nolte, and Pete (Jordan) Daniels - all members of Troop 39. (originally Troop 3, now Troop 539). Since then, "Silver" and "Bronze" Camper Clubs have been created recognizing 25 year and 10 year levels of CHS experience.

Special CHS patches bordered with "metallic" Gold, "metallic" Silver, and Bronze colored thread are available to those who meet the "Camper Club" criteria as follows:

Attended CHS for the first time 50+, 25+, or 10+ years ago.

Return to Camp in person or in spirit, either by visiting CHS, or by attending a CHS-related function (reunions, service weekends...).

Demonstrate by action, or stated intent, their on-going support for the Summer Camp Program at Camp Hi-Sierra.

If you have questions, wish to join, desire patches, wish to volunteer assistance, have photos to copy or scan, or have other CHS Memorabilia to donate please contact Mike Murphy at (408) 629-3448 or by e-mail at murphysmailbox@juno.com.

Six Steps to Successful Camp Planning

1. Find out what your Scouts want to do

Before camp, schedule a few minutes at troop meetings to talk about camp. If most of your Scouts are first-year campers, you may choose to show pictures or slides of camp. Develop a list of each Scout's personal camp goals.

2. Meet with the Patrol Leaders

Ask the Patrol Leaders to discuss with their patrol members what they would like to do at camp. Some options could be patrol hikes, earning special troop merit badges, patrol swims, troop shoots, fishing, inter-troop activities, patrol challenges, etc. Make sure that the Patrol Leaders have their patrol Flags, patrol yells, skits and skills ready for camp.

3. Meet with your Senior Patrol Leader
The Senior Patrol Leader should be planning to attend camp. If he is not, the Assistant Senior Patrol Leader should assume the duties or the troop could appoint or elect a Camp Senior Patrol Leader. Include him and your troop Senior Patrol Leader in all your camp planning meetings. Also, plan to have him attend SPL Week (see “SPL Week” later in this guide).
4. Have a serious session with yourself
Your camp goal should be to meet the needs of the Scouts you serve. Review the input from the Scouts and share this with the troop committee. The committee needs to be involved in summer camp planning. It is their responsibility to help the troop have a successful summer camp experience. Schedule a committee meeting to discuss such items as transportation, equipment, finances, and adult leadership.
5. Plan for fun and success
Scouts need to know what to bring. They also need to know the program, advancement opportunities and activities that are available.

Troop leaders need to focus on the advancement and activity goals set by their Patrol Leaders’ Council, and plan their participation accordingly.

Parents need to know when camp is, where it is, how to send mail, how much it costs, and how to get in touch with someone in case of an emergency. Parents also need to know son’s plans. Give parents the appropriate medical forms early so that they can schedule their doctor appointments.
6. Meet with the parents of the new Scouts (Just graduated Webelos) coming into your troop
All boys deserve the opportunity to come to camp. Give the parents of new Scouts every opportunity to plan early for the expense of Scout camp. Waiting too long may cost a Scout the opportunity to attend. Parents of new Scouts may be reluctant to allow their son to come to camp. They need to be reassured of a well-run camp; how good the food is, and how troop leadership and camp will care for the well being of each Scout. It is hard to be a Scout and not attend camp. Help parents alleviate their fears. Invite the Order of the Arrow to participate with a camp promotion presentation.

Pre and Post-Camp Planning Checklist

While at Camp in 2008:

Make your reservations for 2009.

A \$100.00 deposit per campsite is required for the Summer Camp program at time of reservation. Pay your reservation fee and submit your Summer Camp Reservation form while in camp and receive the in-camp rate per youth for summer 2007.

A \$150.00 deposit per unit (or \$25.00 for a provisional individual) is required for the Hi-Sierra Trekking program at time of reservation. Pay your reservation fee and submit your Hi-Sierra Trekking Reservation form for summer 2007.

November 2007

Pay your Summer Camp program deposit by **November 30** to lock in your fees at the **\$265.00** early rate per youth for summer 2007. You must also make all scheduled payments on time. Reservation made after November 30 will receive the \$275.00 standard rate per youth for summer 2007.

December 2007

If you have not already done so, make your Summer Camp or Hi-Sierra Trekking reservation by December 31.

January 2008

Hand out medical forms and encourage both Scouts and adults to schedule early appointments for their physical exams. NOTE: Anyone planning to stay in camp (including campers, visitors, family members and friends) must have the appropriate medical forms.

Youth attending the Summer Camp program need a new each year Class 1 medical form and a current Class 2 medical form (Class 2 forms are good for 3 years and must be updated, signed and dated each year).

Youth attending the CHS Hi-Sierra Trekking program need a new each year Class 3 medical form (Class 3 forms are only good for 1 year).

Youth also need an Emergency Consent form.

Adults under the age of 40 who are attending the Summer Camp program need a new each year Class 1 medical form and a current Class 2 medical form (Class 2 medical forms are good for 3 years and must be updated, signed and dated each year).

Adults under the age of 40 who are attending the Hi-Sierra Trekking program need a new each year Class 3 medical form (Class 3 forms are only good for 1 year).

Adults age 40 and over need a new each year Class 3 medical form (Class 3 forms are only good for 1 year).

Medical forms are available on the National BSA Web site <http://old.scouting.org/forms/> and the Emergency Consent form are available on the Council web site, <http://www.scccbsa.org/html/resources/forms.html>

February 2008

Submit a \$50 non-refundable deposit per Scout to the Council Service Center by February 1. (See Camp Fees later in this document.)

For the Summer Camp program, make sure that the number of Scouts plus adult leaders is at least equal to the minimum required for your campsite. Submit a “best guess” roster of Scouts and adults at this time.

For the Summer Camp program, begin working with Webelos and new Scouts so that they will be prepared to go to camp with your troop.

March 2008

Review the CHS Leaders' Guide.

Conduct a parents meeting to talk about program dates and times. Be prepared to answer questions.

For the Summer Camp program, have Scouts plan what merit badges and programs to pursue.

Attend the Scoutmaster's Pre-Camp Meeting (March 27 or May 29).

April 2008

Submit an additional **\$75 non-refundable deposit per Scout** to the Council Service Center by **April 1**.

For the Summer Camp program, make sure that the number of Scouts plus adult leaders is at least equal to the minimum required for your campsite. **Submit an updated "best guess" roster of Scouts and adults at this time.**

Make sure all boys are registered members of the Boy Scouts of America.

Begin working on merit badges having pre-camp requirements.

For the Summer Camp program, confirm who will be attending as adult leaders.

Confirm transportation arrangements.

May 2008

Meet with Scouts, Patrol Leaders and SPL to confirm advancement and other goals for camp.

Logon to the Merit Badge and Activity sign up page. Each boy will need to be entered and then the merit badges they would like to take. For most badges there will be several sessions of each badge, so plan accordingly. Please see the Merit Badge and Activity Appendix for more information.

Attend the Scoutmaster's Pre-Camp Meeting (May 29).

June 2008

You must complete your Campership forms, have them signed by both the applicant and the Scoutmaster, and turn them in to the Council Service Center by **June 1**.

"Early Bird Discount." You must pay your camp fees in full by **June 1** in order to receive the **\$5.00** Early Bird Discount. This includes adhering to the previously mentioned payment schedule and a complete roster of all participants (including name, address, home phone date of birth) is due with this payment.

Prepare and hand out merit badge blue cards.

Submit your troop's Senior Patrol Leader Week Application to the Council Service Center by **June 1**.

Submit your troop's 2007 CHS T-shirt Pre-Order Form to the Council Service Center by **June 1**.

Make sure all boys are registered members of the Boy Scouts of America.

Logon to the Merit Badge and Activity sign up page. Each boy will need to be entered and then the merit badges they would like to take. For most badges there will be several sessions of each badge, so plan accordingly. Please see the Merit Badge and Activity Appendix for more information.

The Month before Your Unit Reports to Camp

Send out final camp notices to parents.

Have troop committee members visit parents of Scouts not registered for camp.

Develop a program of activities using information in this guide, the Scoutmaster's Handbook, and the Boy Scout Handbook. Instruct Scouts what to bring and what not to bring to camp.

Logon to the Merit Badge and Activity sign up page. Each boy will need to be entered and then the merit badges they would like to take. For most badges there will be several sessions of each badge, so plan accordingly. Please see the Merit Badge and Activity Appendix for more information.

Three Weeks before Your Unit Reports to Camp

Collect all Scouts and adult medical forms (mandatory). Make sure medical forms have parent and doctor signatures.

Collect all Scout Emergency Consent forms (mandatory).

Make sure all boys are registered members of the Boy Scouts of America.

Submit completed tour permit application.

Two Weeks before Your Unit Reports to Camp

Submit the balance of all fees to the Council Service Center along with a copy of your final Troop Roster, Scouts and adults (a copy is in the appendix of this guide).

For the Summer Camp program, if you will not have sufficient attendance to fill your site, the Camp Director reserves the right to either move your unit to another site or assign your unused space to another unit (who will share your site).

One Week before Your Unit Reports to Camp

For the Summer Camp program, send your (Camp) Senior Patrol Leader to SPL Week (see "SPL Week" under "Leadership in Camp" later in this document). If the SPL cannot attend SPL Week the week before his troop's week at camp, he may attend SPL Week during another week.

This is the last chance to sign up online for Merit Badges and Activities. There is not going to be a merit badge midway this year, so a Scout needs to be signed up before reporting to camp. Please see the Merit Badge and Activity Appendix for more information.

A Couple of Days before Your Unit Reports to Camp

Hold inspection of personal packs and patrol gear.

Troop equipment should be ready to pack.

Review your troop roster and make any changes needed.

Make sure you have an approved tour permit. You will be required to turn in a copy when reporting to camp.

Make sure that everyone who will be in camp has an appropriate medical form (this includes family and friends). See “January”, above. You must have a copy of everyone’s form to be turned into camp when checking in.

Final check on transportation.

Inform Scouts of customs, practices, and rules of camp. Remind them to follow the Oath, Law and Outdoor Code.

Collect any forms that have not been turned in and check for proper signatures.

While at Camp in 2008

Make your reservations for next year. 2009 is the 60th Anniversary for Camp Hi-Sierra, don’t miss it.

A \$100.00 deposit per campsite is required for the Summer Camp program at time of reservation. Pay your reservation fee and submit your Summer Camp Reservation form while in camp and receive the in-camp rate per youth for summer 2009.

A \$150.00 deposit per unit (or \$25 for a provisional individual) is required for the Hi-Sierra Trekking program at time of reservation. Pay your reservation fee and submit your Base Camp Reservation form for summer 2009.

October 2008

Pay your Summer Camp program deposit by **October 31** to lock in your fees at the post-camp reservation rate per youth for summer 2009. You must also make all scheduled payments on time. Reservation made after October 31 will receive the standard rate per youth for summer 2009.

December 2008

If you have not already done so, make your Summer Camp or Hi-Sierra Trekking reservation by **December 1**.

Unit Parents' Meeting Before Camp and Scoutmaster Meeting

Share information with the parents in your troop before you go to camp. The basic reason for this activity is to keep everyone informed, excited and prepared for the week ahead. Parents need to know how much camp costs, camp dates, the camp location, where to send mail, emergency contact, how much spending money to bring to camp, etc. Scouts and parents need to know what personal clothes and equipment to bring what activities and merit badges to prepare for, and other advancement opportunities and offered programs.

Scoutmasters are encouraged to have a special parent's meeting prior to camp. At this meeting, you should present details of camp life and camp programs. Scoutmasters should be prepared to answer all questions. The Camp Leaders' Guide and/or Council Service Center can help you prepare for this information meeting, which should include:

- Welcome and Introductions
- Hand out camp information sheets
- Explanation of dates, location, and costs
- Explain program highlights and advancement opportunities
- Distribute required forms
- Questions/Answers
- Close meeting

Scoutmaster's Pre-camp meeting

Plan to attend the pre-camp meeting. The meeting is March 27 or May 29, at 7:00 PM at the Santa Clara County Council Service Center. There you can meet with the Camp Director and Camp Program Director for up-to-date information, advice, and to ask questions about camp. The Santa Clara County Council Service Center is located at 970 West Julian Street, San Jose, CA 95126.

Campsites

Camp Sessions

The Camp Hi-Sierra Summer Camp program offers 6 sessions with three programs in 2008. Camp Staff arrives the week before the first session and closes camp the week after the last session.

Session 1 – 06/29 thru 07/05:	BSA Week 1: This is a regular session, open to any troop.
Session 2 – 07/06 thru 07/12:	BSA Week 2: This is a regular session, open to any troop.
Session 3 – 07/13 thru 07/19:	BSA Week 3: This is a regular session, open to any troop.
Session 4 – 07/20 thru 07/26:	BSA Week 4: This is a regular session, open to any troop.
Session 5 – 07/27 thru 08/02:	BSA Week 5: This is a regular session, open to any troop.
Session 6 – 08/03 thru 08/09:	BSA Week 6: This is a regular session, open to any troop.

Note: The Hi-Sierra Trekking program is available for BSA weeks.

Reservations for 2008 and 2009

To make reservations for 2008, call the Council Service Center in San Jose.

The best time to make reservations for 2009 is during your 2008 stay in camp. Visit the Camp Office (see map) to see the 2009 campsite reservation chart and to make your reservation. The Summer Camp reservation deposit is **\$100** per campsite. The Hi-Sierra Trekking reservation

deposit is **\$150** per unit (or **\$25** for a provisional individual). We can apply your campsite deposit to your camp balance for the following year - 2009 - during your in-camp reconciliation. You may also make your reservation at the Council Service Center in San Jose after the camp season. Space will fill quickly, so make your plans soon.

For the Summer Camp program, a priority system exists for specific campsite reservations.

Upon check-in at camp, any unit attending camp that week may reserve the same site and session for the following year.

Beginning **Thursday after lunch**, any unit in camp may reserve any available campsite for the same session or any prior sessions for the following year.

Beginning the **Monday following the previous session**, any unit may reserve for the following year any available site for all prior sessions. During the summer camping season, contact camp; afterwards, contact the Council Service Center in San Jose.

Units that qualify under the Adopt-A-Campsite Program can receive additional priority opportunities beyond those stated here. Adoptees may “pre-reserve” a campsite/week. If the unit, which has the campsite/week, doesn’t renew, the adoptee get it before anyone else. See the Camp Director at camp for more details.

Priority “ties” will be subject to the decision of the Camp Director. A campsite reservation implies that the unit will bring at least the minimum number of people shown on the campsite reservation chart for each site. Discuss exceptions, in advance, with the Camp Director.

Blackfoot Campsite is for use by units with limited access capable members. Reservations for non-qualifying units will be accepted in January 2008, but they are on a conditional basis only and can be bumped from the campsite at the discretion of the Camp Director.

Your reservation is not complete until the Council Service Center receives your deposit.

Campsite Assignments

The number of Scouts signed up and the actual number arriving at camp determine the guarantee of a campsite assignment. Make sure you have given the Council Service Center accurate projections. It is our hope that all troops can have their first choice of campsite...unfortunately this is not always possible. **The Camp Director reserves the right to change campsite assignments.**

Campsite Capacities

The number of tents provided in a campsite determines the campsite capacities shown on the reservation forms and charts. Officially, Camp Hi-Sierra’s tents are suitable for two-and-a-half campers (8’x10’ floors). Our capacities assume occupancy of 1 to 2 campers per tent. If you have more campers than a campsite can accommodate, you can reserve two adjacent sites, decide to have a few tents with more than two campers, or bring some extra tents of your own. If you plan to bring fewer than the minimum capacity, you should expect to share the site with another small unit and are more likely to be subject to relocation to another campsite if camp fills completely. It is prudent that you discuss either of these possibilities with the camp leadership when making your reservation. The list of campsites, below, is in geographical order.

<u>Site</u>	<u>Min/Max Capacity</u>	<u>Comments</u>
Blackfoot	16/24 Campers	Specially equipped for units with mobility needs
Chippewa	20/30 Campers	
Crossroads	12/12 Campers	CLOSED to units – overflow only
Navajo	12/20 Campers	
Paiute	8/16 Campers	
Yahi	8/16 Campers	can combine with Miwok for a large unit
Miwok	14/20 Campers	can combine with Yahi for a large unit
Delaware	12/20 Campers	
Havasu	16/24 Campers	can combine with Maidu for a large unit
Maidu	8/16 Campers	can combine with Havasu for a large unit
Hopi	8/16 Campers	can combine with Arapaho for a large unit
Arapaho	16/24 Campers	can combine with Hopi for a large unit
Costanoan	12/20 Campers	
Sioux	16/24 Campers	
Nez Perce	20/30 Campers	can combine with Apache for a large unit
Apache	16/24 Campers	can combine with Nez Perce for a large unit

Note: Additional campsite pairings and divisions are possible; please contact the Council Service Center.

Campsites Are Equipped With The Following:

- 8'x10'x8' canvas wall tents on wood and metal platforms
- Picnic Table with dining fly
- Bulletin Board
- Fire pit
- Equipment rack with shovel, rake, broom, and fire bucket
- Flagpole and American flag in troop assembly area
- Double private latrine
- Water spigot and bubbler
- Hand washing station
- Plenty of shade

Adopt A Campsite Program

The Adopt-a-Campsite program allows units to make lasting improvements in a campsite that they are visiting year after year. The program allows the members of a unit to have pride of ownership in “their” campsite. The program provides standards for various items in the campsites to insure uniformity and safety. The unit that adopts a campsite is eligible for some preference for the campsite during the reservation process. The unit must use the specific campsite during a specific week of the season (any other week does not apply). The unit can have its unit recognized in the site. Any unit interested in adopting a site must sign up in advance (contact the Council Service Center). All projects must have prior approval to ensure they meet the BSA and Camp Hi-Sierra standards. A handbook is available to assist you in constructing the approved projects.

Camp Fees

Program Fees for 2008

The fee for a Scout attending the Summer Camp program is **\$275.00 per Scout per week** when the troop reservation was made while the troop was at camp in 2007. The fee for a Scout attending the Summer Camp program is **\$285.00 per Scout per week** when the reservation was made after the troop's

week in camp or non-2007 attending troop until November 30, 2007. The fee for a Scout attending the Summer Camp program is **\$290.00 per Scout per week** when the reservation is made after November 30, 2007. See below for the adult fee for this program. Camperships are available for eligible Scouts (see below).

The fee for both Scouts and adults attending the Hi-Sierra Trekking program is **\$290.00 per person per week**. Unit Leaders (age 21+) accompanying more than five Scouts in the Hi-Sierra Trekking program should contact the Camp Director to discuss leader discounts. Camperships are available for eligible Scouts (see below).

Early Bird Discount

For the Summer Camp program, if your troop pays your camp fees in full by **June 1**, adheres to the fee payment schedule of February 1 and April 1, and submit your complete roster of all participants, youth and adults, (including name, address, home phone date of birth) at the time of payment. Each Scout is eligible for an Early Bird Discount of **\$5.00**.

For the Hi-Sierra program, if your unit pays your fees in full by **June 1**, adheres to the fee payment schedule of February 1 and April 1, and submit your complete roster of all participants, youth and adults, (including name, address, home phone date of birth) at the time of payment. Each participant is eligible for an Early Bird Discount of **\$5.00**.

Camperships

The Santa Clara County Council realizes that there are those who may not be able to afford camp. In addition to contributions from the Scout, their family, the unit, and its chartered organization, there is money available to help send boys from Santa Clara County Council troops to camp. An application form is located in the Appendix or you may obtain Campership applications from the Council Service Center. Please fill out all applications completely, have them signed by your Unit Leader, and submit them to the Council Service Center by **June 1**.

Payment Schedule

First Payment: The first payment is your reservation deposit that is due at the time of your reservation. If your troop has just decided to attend Camp Hi-Sierra, or if your troop has not yet paid the reservation deposit, please send the payment immediately. This is the only way to make a camp reservation. If you have not yet paid, please check with the Council Service Center to verify availability of the week you are choosing.

Second Payment: A payment of \$50.00 per Scout is due by February 1. Submit a “best guess” roster of Scouts and adults at this time. This payment is not refundable, but is transferable. Transferable means that you may switch a payment to another Scout, but you cannot simply apply the payment to the troop balance. If you make a deposit for 15 Scouts, and a Scout drops out, the troop either finds another Scout to take his place or forfeits the \$50 deposit. Families should make the commitment for their sons to attend camp by this date. Families should make their payment to the troop, and the troop should make their payment to the Santa Clara County Council. We hope families begin to plan their summer around Scout camp. Units not making this payment on time risk losing their reservation. Please, if you have extenuating circumstances and cannot make this payment on time, contact the Council Service Center.

Third Payment: An additional payment of \$75.00 per Scout is due by April 1. Submit an updated “best guess” roster of Scouts and adults at this time. This payment is not refundable, but is transferable. Transferable means that you may switch a payment to another Scout, but you cannot simply apply the payment to the troop balance. If you make a deposit for 15 Scouts, and a Scout drops out, the troop

either finds another Scout to take his place or forfeits the \$125 deposit (\$50 plus \$75). Families should make their payment to the troop, and the troop should make their payment to the Santa Clara County Council. Units not making this payment on time risk losing their reservation. Please, if you have extenuating circumstances and cannot make this payment on time, contact the Council Service Center.

Final Payment: The balance of fees is due by June 1 (to receive the Early Bird Discount, see previous information). A copy of the troop's final roster must be turned in with the payment. Please provide an accurate list of adults and Scouts. For the Summer Camp program, if you do not have sufficient attendance to fill your site, the Camp Director reserves the right to either move your unit to another site or assign your unused space to another unit (who will share your site). We will accept additions, deletions and accompanying payments or refund requests upon check-in at camp. If you are adding campers at check-in, you may be required to triple-up in some tents or provide troop tents for the additional campers.

Refund Policy

Troop Cancellation from camp: All deposits and payments are applied to the final camp fee, not to individuals. Written notice of cancellation must be received and refunds are subject to a cancellation fee. All refunds will be issued after September 1, 2008.

- Cancellations prior to February 1 will be subject to a \$100.00 per campsite fee.
- Cancellations prior to April 1 will be subject to a \$100.00 per campsite fee and \$25.00 per youth fee.
- Cancellations prior to June 1 will be subject to a \$100.00 per campsite fee and \$75.00 per youth fee.
- Cancellations after June 1 will be subject to a \$100.00 per campsite fee and \$125.00 per youth fee.

Individual Cancellation from camp:

- The **February 1** and **April 1** payments are not refundable, but are transferable (see Second Payment and Third Payment, above)
- The balance of the fee is refundable only upon written request at camp by unit leadership under the following conditions:
 - Illness of Scout prevents his attendance at camp
 - Illness or death in the family
 - If family relocation makes camp attendance impossible
 - If a Scout becomes ill while attending camp and is sent home by the camp medical personnel, the Scout shall be entitled to a pro-rated refund

Leader Fees

This section applies only to adults participating in the Summer Camp program. Adults participating in the Trekking program pay participant fees.

Camp Hi-Sierra will absorb the cost of meals for required leadership to attend camp. The following table is the guide to determine the number of leaders who may attend free:

Up to 19 campers,	two free leaders
20 to 29 campers	3 free leaders
30 to 39 campers	4 free leaders
40 to 49 campers	5 free leaders
Etc.	

Additional adults are welcome in camp for the week, but will be charged **\$100.00 per adult** for meals. Payment should accompany the troop's final payment made to prior to camp. Adults "splitting" the week may count as a single adult for fee purposes. You may also pay for additional adults at the Camp Office. The fee for adults attending camp for a few days is **\$20.00 per adult per day**.

Guest Meal Fees

Visitors to camp must pay for individual meals. The fee for individual meals is as follows: Breakfast is \$4.00, Lunch is \$5.00, and Dinner is \$6.00. These meal fees apply to guests to camp, not to adults attending camp with a unit.

What to Bring to Camp - Troop List

Item	Person Responsible
<input type="checkbox"/> Scout Spirit	Everyone
<input type="checkbox"/> Troop Flag	SPL
<input type="checkbox"/> Patrol Names, Patrol Flags, Patrol Yells	PL
<input type="checkbox"/> Camp Site Duty Roster	SPL
<input type="checkbox"/> Dining Hall Steward Roster	SPL
<input type="checkbox"/> Troop Library (MB pamphlets, etc.)	Librarian
<input type="checkbox"/> Paper, pens, 3-hole punch, stapler, staples, push pins (lots)	Scribe
<input type="checkbox"/> Camera and film	Historian
<input type="checkbox"/> Local Tour Permit	SM
<input type="checkbox"/> 2 copies of the Unit Summer Camp Roster	SM
<input type="checkbox"/> Balance of Fees	SM
<input type="checkbox"/> Medical Forms (Make sure you have a current Class 1 form for each Scout in addition to a valid Class 2 form. Adults age 40 and over will need a Class 3 form. Adults age 39 and under need a current Class 1 and valid Class 2 forms).	SM
<input type="checkbox"/> Parental Firearms Authorization Form for each Scout	SM
<input type="checkbox"/> Parental Photo Consent Form for each Scout	SM
<input type="checkbox"/> CHS Parent Fact Sheet (complete and leave one with each parent)	SM
<input type="checkbox"/> \$100 check to reserve next year's camp site	SM
<input type="checkbox"/> Blue Cards	SM
<input type="checkbox"/> Padlock for the campsite lock box	SM
<input type="checkbox"/> Troop record keeping (advancement, Tribe of Hi-Sierra, etc.)	SM, ASM
<input type="checkbox"/> Trail to First Class materials (ropes, poles, first aid stuff, etc.)	SM, ASM
<input type="checkbox"/> Totin' Chip materials (knife, axe, saw, sharpening stone, file, etc.)	SM, ASM
<input type="checkbox"/> Firem'n Chit materials	SM, ASM
<input type="checkbox"/> Lawn chairs	SM, ASM
<input type="checkbox"/> Coffee Cups (or cocoa, tea, herbal tea, bug juice, etc.)	SM, ASM
<input type="checkbox"/> Lanterns and fuel (to be adult supervised)	QM
<input type="checkbox"/> Tools for service projects (work gloves, shovels, saws, etc.)	QM
<input type="checkbox"/> Clothes line and clothes pins	QM
<input type="checkbox"/> Extra brooms (small) for cleaning tent platforms	QM
<input type="checkbox"/> Extra tents (at least 30 sq. ft. each) for overflow campers	QM
<input type="checkbox"/> Ropes for hanging the shade fly (lots, at least 200 ft.)	QM
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

What to Bring to Camp - Scout List

- | | |
|--|---|
| <input type="checkbox"/> Backpack | <input type="checkbox"/> Soap |
| <input type="checkbox"/> Fanny pack or day pack | <input type="checkbox"/> Wash cloth, hand towel |
| <input type="checkbox"/> Sleeping Bag | <input type="checkbox"/> Toothbrush |
| <input type="checkbox"/> Air mattress or foam pad and/or cot | <input type="checkbox"/> Toothpaste |
| <input type="checkbox"/> Raincoat or poncho | <input type="checkbox"/> Comb |
| <input type="checkbox"/> Hat | <input type="checkbox"/> Chap stick |
| <input type="checkbox"/> Jacket | <input type="checkbox"/> Sun Screen/Sun block |
| <input type="checkbox"/> Sweater or sweatshirt | <input type="checkbox"/> Scout Handbook |
| <input type="checkbox"/> Full Uniform | <input type="checkbox"/> Supplies for merit badges |
| <input type="checkbox"/> Hiking Shorts | <input type="checkbox"/> Pens, pencils, and notepad |
| <input type="checkbox"/> Long Pants | <input type="checkbox"/> Pre-addressed envelopes and stamps |
| <input type="checkbox"/> T-shirts | <input type="checkbox"/> Flashlight |
| <input type="checkbox"/> Long Sleeve Shirt | <input type="checkbox"/> Spare batteries and bulbs |
| <input type="checkbox"/> Underwear and socks (lots) | <input type="checkbox"/> Pocket knife (no sheath knives) |
| <input type="checkbox"/> Pajamas (keep the sleeping bag clean) | <input type="checkbox"/> Personal First aid Kit |
| <input type="checkbox"/> Hiking boots | <input type="checkbox"/> Canteen or plastic bottle |
| <input type="checkbox"/> Camp shoes (no open toes) | <input type="checkbox"/> Knife, fork and spoon |
| <input type="checkbox"/> Work gloves | <input type="checkbox"/> Plate, cup, and bowl |
| <input type="checkbox"/> Swimsuit* | <input type="checkbox"/> Money for Trading Post (\$30 - \$40) |
| <input type="checkbox"/> Large towel* | <input type="checkbox"/> |
| <input type="checkbox"/> Laundry bag | <input type="checkbox"/> |

* Place at the top of your pack for easy access upon arrival at camp for swim check.

Optional Gear

- | | |
|--|--|
| <input type="checkbox"/> Compass | <input type="checkbox"/> Pillow |
| <input type="checkbox"/> Sunglasses | <input type="checkbox"/> Insect repellent |
| <input type="checkbox"/> Sewing kit | <input type="checkbox"/> Fishing gear |
| <input type="checkbox"/> Camera and extra film | <input type="checkbox"/> Sharpening stone |
| <input type="checkbox"/> Musical instruments | <input type="checkbox"/> Clothespins and clothesline |
| <input type="checkbox"/> Twine or light rope | <input type="checkbox"/> OA Sash and neckerchief |
| <input type="checkbox"/> Shower thongs | <input type="checkbox"/> Religious book |
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |

Items to Leave at Home

- | | |
|--|--|
| ❖ Pets | ❖ Firearms, Ammunition |
| ❖ Electronic Equipment (radios, games, etc.) | ❖ Tobacco, Alcohol and illegal drugs |
| ❖ Expensive or delicate items | ❖ Sandals |
| ❖ Sheath Knives | ❖ Axe, hatchet |
| ❖ Fireworks | ❖ Clothing with alcohol, tobacco, or sexual connotations |

What to Bring to Camp (Hi-Sierra Trekking program)

EQUIPMENT / GEAR	
<p>Group cooking gear and individual climbing, biking, and boating gear will be provided. Standard backpacking gear is not normally provided. Following is a brief list of what is and is not provided. If you are unable to acquire any of the gear on the Not Provided list we may be able to help. A more complete list will be distributed after registration.</p>	
Provided	Not Provided
bicycles watercraft and paddles PFD's, helmets, harnesses climbing hardware meal preparation items (stoves, pans, cooking utensils) very basic shelter games and sports equipment food medical supplies	backpacks sleeping bags beds / sleeping pads personal eating supplies (utensils, plates, bowls, cups) water bottles toiletries (besides TP) clothing tents
<p>You are welcome to bring any items, which we provide including your own bicycle, helmet, harness, and backpacking stoves. Any items, which may be a safety concern, must be approved by our staff before use.</p>	

Transportation, Arrivals, Departures, Camp Schedules

Transportation

You must operate all vehicles transporting Scouts in accordance with local and state law, and must be in good mechanical condition. Following the National Boy Scout Health and Safety Guidelines:

- Drivers must be 21 years of age or older and licensed, or at least 18 with a 21 year old passenger.
- Preferably, travel during daylight hours.
- No one may ride in truck beds, under canopies, in campers, or with any non-standard seat or seat belt arrangement.
- All passengers must use a seat belt in accordance with state law.
- Your unit must file a tour permit with the Council Service Center, and you must present proof at check-in. Provisional individuals in the Hi-Sierra Trekking program do not need a tour permit.
- The speed limit is 15 MPH on the camp road and 5 MPH in camp. Watch out for Scouts and bikes.

Early Arrivals

Some troops request permission to arrive in camp a day early (for religious or travel reasons). In these cases, we will grant permission under the following conditions:

Units and individuals must receive permission directly from the Camp Director if you plan to arrive before 1:00 PM on Sunday. The Camp is closed, and staff is off duty, from 11:00 AM on Saturday to 1:00 PM on Sunday. Units arriving on Saturday may do so with prior arrangements; however, they are restricted to specific areas of camp. In addition, there will be an additional fee of \$10.00 per person to cover the cost of supervisory staff. No food service or other staff services, including emergency medical support, will be available. The first meal in camp will be Sunday dinner.

Upon your early arrival, you will need to check in with the Camp Director or Weekend Duty Officer prior to settling in your campsite (the Hi-Sierra Trekking program has its own campsite).

Sunday Arrival

Arrive as a unit at the parking lot between 1:00 PM and 2:00 PM on Sunday. Units and individuals arriving before 1:00 PM on Sunday must remain in the parking lot until check-in begins. Your camp tour guide will meet you at the edge of the Flag Meadow and parking lot for your check-in tour.

At the Camp Office adjacent to the Flag Meadow, the Office Manager will need your Tour Permit, two copies of your unit roster, and your insurance information forms. The Office Manager will also make an appointment for your fee reconciliation meeting to review and collect money for unpaid fees and/or receipts of fees paid.

For the Summer Camp program, your Senior Patrol Leader (SPL) with guidance from your camp tour guide will lead your troop through the afternoon check-in tour. Scouts will need to carry their personal equipment from the parking lot to their campsite. Participation in SPL Week (described later in this document) will greatly enhance this process. The Scoutmaster should collect and carry all of the Scout's medical history forms and emergency consent forms. All units at all times must be under the supervision of their own adult leaders. (See Leadership in Camp later in this document.)

For the Hi-Sierra Trekking program, your camp tour guide will lead you through the afternoon check-in. Scouts and adults will need their medical forms and emergency consent forms. Scouts and adults will need to carry their personal equipment from the parking lot to the Hi-Sierra Trekking campsite.

Scoutmasters and other adults staying in camp should plan to arrive with their troop. One adult should oversee the unloading of equipment. The camp does provide a parking area for personal vehicles but accepts no responsibility for vehicles parked on camp property or damage caused by driving on camp roads. You **may not** drive personal vehicles beyond the parking area.

Here is the balance of your **Sunday** afternoon schedule:

- Before 5:30 PM: medical recheck, group photo, swimming check, set up camp
- 4:00-5:00 PM: Scoutmaster Meeting - At least one adult will attend who will be with the troop all week (your commissioner will give details)
- 5:00 PM: SPL meeting for information concerning your week
- 5:45 PM: Assembly - Meet your troop in the flag meadow
- 6:00 PM: Dinner
- 7:00 PM: Camp Tour
- 8:30 PM: Opening Campfire

Monday Arrival

Monday morning arrival is by special arrangement only. Contact Camp Director for details.

Typical Daily Schedule (Monday – Friday morning)

- 7:00 AM Coffee/Cocoa/Tea/etc. with the Commissioners
- 7:00 AM Reveille
- 7:20 AM Troop Morning Flag Ceremony in their Campsite
- 7:25 AM Steward Bell for Breakfast
- 7:50 AM Morning Flag Ceremony in the Flag Meadow (be prompt)
- 8:00 AM Breakfast
- 8:30 AM SPL Meeting at the BBQ pit

8:30 AM	Prepare Campsite for Inspection
9:00 AM	Merit Badge Sessions & Program Areas Open until Noon
11:55 AM	Steward Bell for Lunch
12:30 PM	Lunch
1:30 PM	Merit Badge Sessions & Program Areas Open until 5 PM
5:20 PM	Troop Evening Flag Ceremony in their Campsite
5:25 PM	Steward Bell for Dinner
5:50 PM	Evening Flag Ceremony in the Flag Meadow (be prompt)
6:00 PM	Dinner
7:00 PM	Scheduled Evening Programs or Free Time
8:45 PM	Evening Unit Campfire (invite staff)
10:00 PM	Taps and Quiet Time - everyone should be in their own campsite
11:00 PM	Lights Out <u>until 7 AM</u>

Typical Friday Schedule (Friday afternoon and evening)

11:30 AM	Western BBQ Lunch
1:00 PM	Campwide Games & Seadog Cruise
5:20 PM	Troop Evening Flag Ceremony in their Campsite
5:25 PM	Steward Bell for Dinner
5:50 PM	Evening Flag Ceremony in the Flag Meadow (be prompt)
6:00 PM	Dinner
8:40 PM	Closing Campfire
10:00 PM	Tribe of Hi-Sierra Ceremonies (approximate time)
10:00 PM	Taps and Quiet Time - everyone should be in their own campsite
11:00 PM	Lights Out <u>until 7 AM</u>

Flag Ceremonies

Flag ceremonies are mandatory for all units and begin promptly at 7:50 AM and 5:50 PM. You will receive the day's program schedule and any other noteworthy information at this time. During the week, troops are encouraged to volunteer for the flag ceremonies. Participation is not mandatory, but it is a time for your troop to stand out, true to Scouting tradition. We look forward to hearing your troop's Scout Spirit in the form of songs and yells at these times.

Leaders' Meetings

Throughout the week, there will be meetings for troop leaders (any time you would like one). We will announce meetings at the flag ceremonies in the morning and/or at meals. We ask at least one adult troop leader to attend, as this is the camp's tool for addressing concerns. Thursday's Adult Leader Meeting is too late to fix any problems occurring earlier in the week. In addition, it is inevitable that activity scheduling will change, and your troop needs to know of this. Just as you expect the staff to be on time and available for all merit badge classes, we ask you to be on time and available for these meetings.

Early Departures

Scouts planning to leave camp before Saturday morning at 10:00 AM need to check out through the Camp Office. If the Scout is not leaving with a parent or legal guardian, the person picking him up must have a signed authorization from the Scout's parent or legal guardian.

Saturday Departure

The schedule for Saturday morning is as follows:

- 7:00 AM: Reveille
- 7:25 AM: Steward Bell for Breakfast
- 7:50 AM: Morning Flag Ceremony in the Flag Meadow (be prompt)
- 8:00 AM: Breakfast
- 8:30-10:00 AM: CLEAN UP CAMPSITE and load your vehicle with troop equipment. Your Camp Commissioner, camp tour guide from Sunday, and SPL will check the unit out of the campsite. Your camp tour guide will guide you through final checkout using your check-in/out form ending at the Camp Office.
- 8:30-10:00 AM: Scoutmaster Checkout at Camp Office
- Turn in your Check-in/out form. A Camp Commissioner must sign your form.
 - Pick up merit badge blue cards. It is easier to correct oversights at camp than it is after returning home. This is very important, especially to the Scout who needs to pass his board of review and has no record from camp!
 - Sign up for the next camping season. If you did not do so during the week, sign up for the next camping season to guarantee your choice of session and campsite.
 - Retrieve Scout medical forms and prescription medications from the Health Lodge.
- 10:00 AM: Departure

Dining Hall and Trading Post

Dining Hall

Camp Hi-Sierra prides itself on serving nutritious and delicious meals. You can help make summer camp a more pleasant experience by understanding and following the Dining Hall procedures for food service.

- We practice family style dining.
- Staff members dine with campers with their seating assigned by mug (totem) selection.
- Troops have pre-assigned tables in the Dining Hall.
- Campers assemble for flags in the flag meadow before breakfast and dinner in field uniforms.
- The camp assembles outside the Dining Hall in activity uniforms for lunch.
- Each troop assigns a Table Steward for each of their tables. Table Stewards are to report to the Dining Hall 30 minutes before each meal to set the troop's tables.
- Second helpings are available upon the Head Dining Hall Steward's signal.
- Scouts and leaders are to stay seated until dismissed by the Officer of the Day.
- Campers will scrape and stack plates, cups, serving bowls, and silverware before leaving the table.
- Table Stewards remain in the Dining Hall after dismissal. Under the direction of the Head Dining Hall Steward, they will clear the tables, clean their areas, and complete additional clean-up assignments.

Meals

A nutritionist reviews the meals planned for Camp Hi-Sierra to assure that they meet the needs of growing boys in an active environment. The meals are nutritionally balanced, and we offer some alternatives. Many adults notice that we serve a higher percentage of carbohydrates than they may be accustomed. This is intentional due to the high levels of physical activity that the boys will be practicing 5,000 feet above their usual elevation. If you have any campers with special dietary needs (food allergies, religious preferences, vegetarianism, etc.), we will be glad to try and meet your needs in camp but ask that you contact us at least one week before arrival to discuss your needs. In rare cases, we may not be able to reasonably accommodate all requests, but we will do our best.

Trading Post

The Trading Post at Camp Hi-Sierra provides many selections for a Scout's program needs as well as for comfort. Scouts typically spend \$30 to \$40 at the Trading Post during their stay. It is open in the morning, afternoon, and early evening for Scouts to purchase the items listed below. Some merit badges require the purchase of supplies from the Trading Post; see their descriptions for potential cost. This year we will be offering an online Trading Post so that Scouts or Parents can make purchase online and then pick up items at camp. This option will be available starting in May.

Souvenirs	Scoutcraft Items
Camp Mugs	Snacks/Soft Drinks
T-shirts	Merit Badge Pamphlets
Hats	Handicraft Kits and Supplies
Belts	Scout Literature
Flashlights/Batteries	Rifle Pass
Post Cards/Stamps	Shotgun Pass

Leadership in Camp

Troop Scoutmasters

Each troop must be under the leadership of two adults during the entire week. We strongly recommend and prefer that the registered Scoutmaster of the troop lead the troop at camp. If the Scoutmaster is unable to attend full time, the troop committee should name an interim Scoutmaster and pass this change on to the Camp Director. We have an obligation to ensure that your unit always has adequate leadership. Therefore, in the event that your unit finds itself without two adult leaders, we regret that we must charge a fee of **\$100.00** per night to supplement leadership in order to meet national requirements of the Boy Scouts of America. This charge covers supervisory additions to your troop that reduces our staffing in other areas. We intend for this charge to be solely a deterrent against inadequate leadership. A unit without two adult leaders for more than 8 consecutive hours will be sent home. Prior to your arrival in camp, the Council Service Center staff will attempt to assist small units that are unable to procure sufficient leadership by providing contacts with other units. Small units that anticipate these kinds of problems may also try contacting camp, their commissioner, or their district camping chair *in advance* to learn about the possibilities of sharing leadership with other units in camp. This, however, remains the unit's responsibility and you should handle it as early as possible.

The camp Scoutmaster works with the camp SPL and together they develop and implement the troop's program. The camp Scoutmaster needs to participate in Adult Leader Meetings while at camp. The absolute key to success of your Scouts' experiences at summer camp depends upon troop leadership. The equation goes something like this:

Very Best:	Scoutmaster and one or more Assistant Scoutmasters in camp the full week.
Best:	Scoutmaster in camp all week and one or more Assistant Scoutmasters in and out of camp.
Good:	Scoutmaster in camp all week and other adults or parents in and out during the week.
Fair:	Assistant Scoutmaster in camp all week and other adults rotating in and out of camp during the week.
Poor:	All adult leadership or parents rotate in and out of camp during the week.
Unacceptable:	Only one adult with the troop -- Sorry, Scouts will be sent home.

If your troop needs to rotate leaders, all rotating leaders must check in and out at the Camp Office. Take your choice...leadership determines how much your Scouts get from their camp experience.

Guidelines for Adult Leadership

- All leaders must either be a registered member of the Boy Scouts of America or the parent or legal guardian of a boy in camp.
- At least one leader must be 21 or older.
- All leaders must be 18 or older.
- Part-time leaders and visitors must check in at the camp office upon arrival in camp and check out as they depart.
- All adults in camp must deliver the appropriate completed and signed medical form to the Health Lodge upon arrival.

Senior Patrol Leader (SPL)

We expect the SPL to lead his troop during its week at camp. Each troop's SPL is a part of the Camp SPL Council that meets regularly with the Leadership Director and Camp Commissioner. At these meetings, the SPLs will plan Patrol activities, troop activities, and camp-wide activities. If the troop's SPL is unable to attend, the Assistant SPL should fill in. If the troop's regular SPL is unable to attend camp then you need to appoint a Camp SPL. Whichever SPL attends camp should also participate in SPL Week during the week prior to their troop's visit to camp. Each unit is permitted only one SPL for participation in this program.

SPL Week

SPL Week is a **free** week of camp for the one Scout who will be serving as the troop's SPL during his troop's stay at Camp Hi-Sierra. The purpose of SPL Week is for the SPL to:

1. Pursue personal advancement goals and other camp activity interests.
2. Begin planning for his troop's week at camp with the other SPLs.
3. Become familiar with Camp Hi-Sierra's programs and his role as the SPL.

It is highly recommended that the SPL schedule his SPL Week for the week immediately prior to his troop's visit to Camp Hi-Sierra. In return, during his troop's week at Camp Hi-Sierra, we expect the SPL to:

1. Take the lead in running his troop for the week.
2. Participate actively in the SPL Council.
3. Run his troop's Patrol Leaders Council.
4. Pursue personal interests only if they do not conflict with expectations 1, 2, and 3.

If the SPL cannot attend the week prior to the troop's stay in camp, then he should attend any other week (before the troop, if possible).

The Senior Patrol Leader Week Application must be submitted by June 1 for better preparation. For more information about this program, and to sign up your SPL, e-mail the Camp Program Director.

Patrol Leaders Council (PLC) and the Patrol Method

The PLC is responsible for planning troop activities at camp. It meets daily in your troop's campsite to discuss the troop's part in camp-wide events. The PLC, run by the SPL, consists of your Patrol Leaders at camp. Participation in most activities is then by patrol. The experience, fun, and responsibility of working as a patrol develop character, citizenship, and competition in the Scouts. The PLC posts Troop and patrol duty rosters in the troop site. The Camp Commissioner can help your unit become stronger in practicing the Patrol Method.

A Scout's Development

As an individual, a Scout will grow through the advancement program and challenging activities like the Mile Swim. He will build self-confidence through the accomplishment of goals. Your role as leader will be to give the Scout guidance as he sets his goals, encouragement as he tries new things, motivation to keep him on schedule, and understanding and counseling if things are not going right.

As part of a group, he will learn responsibility, cooperation, and leadership.

That is a lot to ask of a young man. These experiences are what makes Scout Camp is such a worthwhile experience. Your role as a leader will be to help the Patrol Method work. Do not avoid this essential method; you will only be hindering the Scout's development. Work through your troop's SPL and PLC to make and carry out plans. Help your Patrol Leaders get their patrols working smoothly. They can do it, but they need your help. Youth development may be challenging, but it is also very rewarding.

Other Leadership Resources

The Camp Staff

A wonderful resource that is available to help your troop is the Camp Staff. The young men and women on the staff are there to help your troop in a number of capacities. Their job is to help your troop meet its goals. It is not the staff's intent or role to take over the operation of your troop. Their support should give leaders more time to devote to the real task at camp - Scout development.

Your troop at camp is under the leadership and direction of your Scoutmaster. The staff can help the Scoutmaster in a number of ways. They have extensive training, know the area, have knowledge of Scout skills, have training in specialized areas, and have hundreds of ideas. They love what they are doing, so do not be afraid to ask questions.

Camp Commissioners

Your camp commissioners are your primary contact for camp service and support, plus your direct link to the Camp Director for concerns about summer camp. Like you, they are dedicated volunteers who are taking a week off from home to make your unit's stay enjoyable and productive. They have experience and past performance in camp and troop operations. They are especially committed to aiding your troop with activities at your troop campsite. Our most experienced and successful Scoutmasters utilize their commissioner to enhance their troop leadership. They will have more time to manage the troop camp activities, join in the FUN and relax a little. The camp commissioners are the foundation to providing your troop with daily information to camp operation, guidelines and activities.

If you or someone you know is interested in serving as a Camp Commissioner, or would like to know more about the Camp Commissioner program, please contact the Camp Director. All interested individuals will need to complete a Camp Staff/Commissioner/Counselor-in-Training Application. (See Council Web site.)

Chaplain Services

The Camp Chaplain provides inspirational services for Scouts, patrols, troops, and leaders. He promotes the religious awards programs and works closely with anyone who desires special counseling. Everyone is welcome to talk with the Chaplain. The chapel will be available for unit denominational services by arrangement with the Chaplain. The Chaplain will hold vesper service during your week at camp.

Medical Care and Safety Emergencies

We have taken every precaution to ensure a healthy and safe camping experience for all Scouts. Unfortunately, accidents and medical problems do occur. Camp Hi-Sierra operates a well-equipped Health Lodge, administered by a qualified Health Officer. The medical staff will administer all treatment other than minor first aid. The medical staff is available 24 hours a day. The medical clinic and hospitals in Sonora have made special arrangements for the treatment of more serious cases. If such treatment is required, we will make every effort to notify the camper's parents.

In the unlikely event of a very serious injury or illness requiring immediate specialized medical attention, we will turn over the care of your Scout to the local emergency medical service. At their discretion, the use of ground or air ambulance service may be required. There is no cost for medical service provided by the camp medical staff. However, all expenses associated with this additional treatment become the responsibility of the injured party, Scout's parents(s) or guardians(s), preferably handled through their personal health insurance or supplemental accident insurance.

Health and Safety Medical Examination

Each Scout and adult must have a medical examination by a doctor prior to arrival at camp, unless religious beliefs exempt him or her from this. Admission to camp is contingent upon a satisfactory medical record and current Scout membership. The camp is not prepared to conduct medical examinations. Medical forms are available at the Council Service Center and for download on the Web at <http://old.scouting.org/forms/>. Scouts and adults under the age of 40 must present both a **current Class 1 and a valid Class 2 form**. The Class 1 form is valid for 1 year. The Class 2 form requires a medical examination and is good for 3 years but updated annually. Adults age 40 and over, and all participants in the Hi-Sierra Trekking program must present a **current Class 3 form**. The Class 3 form requires a medical examination each year. Each Scout must also have an Emergency Consent form. This form is also available for download.

On their first day in camp, the Troop leaders and Scouts will receive an explanation of the standard emergency procedures. In the event of an emergency, notify a member of the camp staff immediately. If you feel that you are able to deal effectively with the situation, do so after sending word to the camp medic or Camp Director. If the situation seems at all dangerous, the priority is to evacuate all Scouts and leaders from the area.

Emergency Care Procedures

The following procedures will apply if emergency care is necessary:

- If a Scout has a serious illness or injury, the attending medical staff will notify the Parent(s) or guardian(s) as soon as possible. If the parents will not be home during the week of camp, the camp needs to know where to reach them. In the case of a severe accident, the medical staff will contact the parent(s) as soon as possible after administering proper care.

- In the event that the parent(s) or guardian(s) are unavailable, the unit leader will need to make decisions in their place. It is the responsibility of the unit leadership to provide transportation for unit member(s) requiring non-emergency medical services off camp property.
- Two adult leaders will accompany a Scout requiring non-emergency medical services. The leaders must obtain the Scout's medical form from the Health Lodge before leaving the camp. Two adults must also stay with the troop; the Camp Director will assist in helping with leadership when needed.
- The Health Lodge will provide directions to the medical clinic.
- The camp medical staff must clear all cases requiring outside medical care. In the event of serious medical emergency, professionally trained local emergency medical services will assume care of the patient.

Concerns and Other General Information

Note: This section also applies to Hi-Sierra Trekking program participants while they are on CHS camp property. Outside of CHS camp property, Hi-Sierra Trekking participants must follow their counselor's instructions.

General Behavior

The Scout Oath, Scout Law, and Outdoor Code are the RULES of camp. Scoutmasters have the primary responsibility for troop discipline.

We will not tolerate the use of profane language by Scouts, Adult leaders, or staff. If we hear of an individual using this language, he or she will be reminded him of the Scout Law: **A Scout is Clean in mind and body.**

Troop Campsites should be treated the same as your HOME. Scouts and leaders should not go into other campsites without permission from the troop leaders. This includes partially walking through to your campsite or just using the latrine for a brief stop because it is the closest.

Problems with other units should be resolved through your Camp Commissioner.

Damage

Damage to your campsite or other camp facilities through negligence or abuse committed by members of your unit will result in a fee assessment. Your Commissioner will maintain an inventory of the condition of your campsite and its contents. Please report damage to your Commissioner as soon as possible as it is the responsibility of each unit to care for property and equipment assigned to its use. Units are responsible for repairs or replacements. The charge for tent rips, tears, or holes is \$7.00 per inch of damage. Tent total replacement is at current market price which is at least \$400.00. Discharging of fire extinguishers will cost \$50.00 for recharge or replacement if discharged in a non-emergency situation. The Camp Ranger assesses damage to latrines, picnic tables, and other physical property damage according to the cost of labor and material needed for repair. Your troop's Camp Commissioner has access to all material needed to repair your own tents, if so desired, to save repair expenses owed to the camp.

Parking

While the camp will provide adequate parking areas for all personal vehicles, we will not accept any responsibility for vehicles parked on camp property or damaged by driving over camp roads. **Also, please do not turn on your car alarms when parking in the camp parking lot. Also, vehicles are to BACK into parking spaces.**

Visitors

Parents of campers are always welcome at camp. The Sunday night opening campfire presented by camp staff, mid-week unit campfires presented, in part, by campers, and the Friday night closing campfire create “memorable moments” for everyone at camp, including parents and visitors. **We require all visitors to check in at the Camp Office.**

Pets

Do not bring pets to camp. So please tell parents and visiting Scouters to leave their dogs, cats, hamsters, snakes, lions, turkeys, llamas, etc., at home when visiting camp.

Bicycles

Upon arrival, notify the Mountain Bike Director that you have brought a bicycle to camp and checked-in at the Bike Barn. You must ride your bike slowly on the main camp roads, but you must walk your bike over camp bridges. Bikes are not to be ridden through the campsites or on the roads through the campsites. You may also ride your bike on designated trails in the National Forest. You must wear a helmet at all times. The bicycle is the owner’s responsibility while in camp.

Telephone

The camp phone is for business and emergency calls only.

A pay phone **MAY** be available (subject to phone company capability) for outgoing calls. The phone is located behind the Camp Office. Scout use of the phone is limited to 5 minutes and **must be supervised by an adult leader from your unit.** Parents, do not expect your son to be able to call home on a daily basis.

Adults requiring incoming messages may utilize the camp’s FAX-only line at (209) 965-4029. Please limit this use and be sure to include the leader’s name, unit, and campsite on the facsimile.

You enhance your camping experience when you leave your city life at home.

Rest

Sleep or the lack thereof can be one of the greatest causes of a fantastic or poor week. Everyone needs a certain number of hours each week to rest, and the Scoutmaster should see that his or her campsite is quiet from **10:00PM to 7:00AM**. This will permit those who wish to sleep the chance to get in eight hours of rest.

Footwear

You must wear shoes that fully cover soles and toes at all times. Sandals, thongs, slippers, etc. are inappropriate and perilous for a camping experience. You may wear open-toed shoes **IN** the shower or **AT** the waterfront, not for travel in-between.

Hazing

Scouts sometimes feel that the new Scouts should be “initiated” into the troop with a hazing activity. You should be alert to this desire of boys and direct their efforts into more meaningful programs. Hazing has no place in Scouting, and as part of our Youth Protection Guidelines, there is zero tolerance in camp.

Wild Animals in Camp

We do not exaggerate when we tell you that Camp Hi-Sierra and the surrounding land exhibits abundant wildlife. Moreover, we do not exaggerate when we tell you that these animals exhibit little fear of Scouts. Remember we are borrowing their land for a camping experience and must favor them with their freedom to roam at will.

There are deer, squirrels, snakes, yellow jackets, and yes, black bears in the vicinity. At any given time, camp is the host to one or several of these animals. Trash and any type of food that is lying about or (hidden) in tents or packs will attract animals into camp.

All edibles not factory sealed in cans must be stored at the Dining Hall and not left overnight within your campsite. Please adhere to this restriction; safety is the Boy Scout policy at all times.

The general rule at Camp Hi-Sierra is that **food must stay on the Dining Hall side of the river or between the Trading Post and the Covered Bridge**. In addition, **everyone** needs to work to keep the entire camp trash free. Pick up and properly dispose of any litter you see. If trash becomes a problem, we will take measures to correct the situation (e.g. close the Trading Post or organize cleanup crews).

Likewise, restrict photo opportunities to your troop in camp, and not for capturing testament of black bears in your campsite. So please, hold the safety of your Scouts above all else and move them to a safe location away from the animals. Notify the Camp Director or your Camp Commissioner immediately of sightings of bears or other dangerous wild animals.

Alcohol and Drugs

“It is the policy of the Boy Scouts of America that the use of alcoholic beverages and controlled substances are not permitted at encampments or activities on property owned and/or operated by the Boy Scouts of America or at any activity involving participation of youth members.”

This policy will be strictly enforced for all those that use our facilities.

Tobacco

The legal age in the State of California for the use of tobacco is 18-years-old. You, as a leader, can prevent tobacco use among youth by informing your Scouts that we will not permit the use of tobacco products by anyone under the age of 18 at camp. For those adults that have the urge, please smoke only in the designated areas. The smoking area on the edge of the parking lot is the designated smoking area in camp. We strictly prohibit smoking in tents or campsites.

Firearms, Ammunition and Fireworks

We do not allow firearms, ammunition, and fireworks in camp. This includes B.B. guns, pellet guns, and slingshots. You may use field archery equipment (no bladed or hunting tips) responsibly at the Archery Range with the Range Director’s approval and must be stored at the Archery Range.

Fire Prevention

We have some of the most beautiful wilderness in the country. Fire is always a threat to this wilderness. You must take certain precautions to prevent and control fires:

- You may only smoke in the designated area of the camp. Never smoke in buildings or tents!
- Each troop site has fire control tools. These tools should never leave the campsite.
- Fires are only permitted in designated stoves and fire rings.

- Make use of the fireguard chart.
- Never leave a fire unattended.
- Review fire emergency plan with Scouts.
- The entire camp will practice a fire drill each week on Monday. (Scoutmasters will be given instructions for their troop at the Sunday afternoon Scoutmaster Meeting.)

Fireguard

In order to maintain a vigilant watch for fire, the national camping department has implemented the fireguard plan. Your Senior Patrol Leader will be receiving instruction on the plan on the first day and how to use it in your site. It is the responsibility of the troop to maintain the fireguard plan.

Fire Drill

In case of fire, we ring the fire bell between the Flag Meadow and the Dining Hall continuously for a long period. All campers will assemble in the Flag Meadow. Each Scoutmaster is to take a roll call to determine if their Scouts and adults are all present or accounted for and report any missing persons to the Camp Director. At the meadow, the Camp Director or Camp Program Director will maintain control of the camp, and, if necessary, they will initiate plans for evacuation.

Troop Campfires

You may have troop campfires, but check with your Camp Commissioner first as weather conditions may force campfires to be prohibited. Inter-troop campfires are encouraged.

Troop campfires should be kept small, about knee high, and must have adult supervision at all times. Never leave your fire unattended.

Chemical Fuels

You may use kerosene or other liquid gas-fueled lanterns and stoves for outdoor lighting and cooking. All containers not in use must be stored in the camp gas locker. A responsible adult who is knowledgeable in safety precautions must do the lighting and refueling of gas and liquid petroleum. You may not use liquid fuels for starting any type of fire.

Missing Persons

In the event a camper is missing, first check the camper's tent. If the camper is still missing, the unit leader should immediately notify the Camp Director or Camp Program Director. Do not attempt a troop search of camp. Ascertain who last saw the missing person and get details of the circumstances.

Weather

Be prepared for weather. Rain can occur in the Sierras at any time of year. You will be visiting camp in the summer, but our camp is located at an elevation of 5,000 feet. This means we can experience a wide variety of weather patterns. Daytime temperatures during the camp season can range from the 50s to the 90s depending on the current weather patterns. Nighttime temperatures can drop into the low 30s. Encourage your Scouts to drink plenty of water during the hot days.

Lightning Storms

In the event of a lightning storm, we will close the Waterfront and the Climbing Tower immediately. Campers should stay away from tall trees, electrical poles, flagpoles, wire fences, and other structures or